

**POLICE CAPTAIN**

(Promotional Class)

**DISTINGUISHING FEATURES OF THE CLASS**

This is responsible supervisory police work in directing the law enforcement activities of subordinate officers on an assigned shift. This class ranks immediately below that of Assistant Police Chief. An employee of this class may act in the capacity of Police Chief in the absence of the Police Chief and the Assistant Police Chief.

**EXAMPLES OF WORK**

(Illustrative only)

Organize the force into working units on an assigned shift;

Assign tasks to subordinates and review operations;

Instruct subordinate officers as to methods and procedures;

May act in capacity of Police Chief in the absence of the Police Chief and the Assistant Police Chief;

Direct raids and make arrests;

Check arrests made by subordinate officers;

Assist in investigation of major crimes committed in the city;

Investigate complaints;

Keep records and write necessary reports;

Perform related duties as required.

**QUALIFICATION REQUIREMENTS**

Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States and of legal age.

After offer of promotion, but before beginning work in this class, must pass a physical examination, the selection and administration of which shall be authorized by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

Must possess a valid driver's license.

Must be a regular and permanent employee in the class of Police Sergeant immediately preceding closing date for application to the board.

BA 10-25-65  
Rev 04-28-74  
09-25-89  
07-26-93  
04-02-