

**FIREFIGHTER**

(Competitive Class)

**DISTINGUISHING FEATURES OF THE CLASS**

The class of Firefighter comprises the entrance level positions in the fire suppression division of fire department operations. Employees in the class of Firefighter attend classroom training and participate in drills and evolutions in order to improve knowledge and skills in fire service operations. Firefighters perform fireground duties including fire attack, forcible entry, ventilation, rescue, and salvage and overhaul. Duties also include participating in special emergencies such as flood control and hazardous materials incidents. Incumbents of this class administer first aid at incidents involving the sick and injured, in accordance with departmental protocol. Firefighters participate in fire prevention activities, including pre-fire planning and fire inspections. Employees of this class work under the direction and supervision of a Fire Captain. This class ranks immediately below that of Fire Engineer.

**EXAMPLES OF WORK**

Examples listed below are illustrative only. They are not intended to include all duties which may be assigned, neither are they intended to exclude other duties which may be logical assignments to this class.

Trains for, performs, and maintains proficiency in fire suppression and rescue tasks, including preparation for special or medical emergencies. Attends classroom training and participates in drills and evolutions. Reads and studies assigned firefighting materials and manuals to learn and maintain proficiency in firefighting operations and fire behavior, equipment and tools, and safety procedures for special emergencies. Obtains appropriate certifications under the N.F.P.A. Professional Standards, and other professional certifications as required by department policies. Practices with apparatus and equipment under supervision to increase and maintain proficiency. Learns to recognize HAZMAT identification symbols and placards. Monitors and gathers information of conditions affecting zone of response.

Carries, lays, and connects hose lines. Makes connections to water supply. Acts as member of fire attack team, and directs fire streams to contain, control and suppress fires. Performs forcible entry and ventilation techniques as necessary. Properly dons turnout gear and SCBA. Uses ladders, lines, tools, and other equipment necessary to fight fires, contain hazardous materials, and perform salvage and overhaul. Performs rescue, locating and removing fire and accident victims to safety. Participates in flood control efforts. Examines victims for signs of injury and administers first aid to treat injuries according to departmental

protocol.

Performs salvage and overhaul tasks necessary to protect property, using covers, tarps or other materials. Carries or removes burning items to reduce fire and smoke damage. Locates and extinguishes hidden fires and hot spots. Drains water after fire is extinguished using appropriate method. Constructs catch-alls and chutes to trap and dispose of water. Removes debris and charred waste. Shores up or tears down weak and dangerous structural components. Removes containers of flammable or hazardous materials at the fire scene as directed. Assists in identifying causes of fires, and informs designated officer of suspected arson.

Participates in pre-fire planning, including gathering and studying information regarding types of occupancy and structure, building layout, hydrant and standpipe location, and hazardous materials storage. Draws preplanning maps and diagrams. Updates hydrant maps and vital building books. Participates in fire prevention and fire inspection tasks such as inspecting buildings for fire hazards and compliance to fire codes.

Cleans, dries, tests, inspects, and properly secures any assigned fire fighting equipment such as fire apparatus, hose fittings and nozzles, portable breathing apparatus, turn-out equipment, ladders or related equipment. Performs tests of apparatus pumping capacity and pressure. Stores equipment upon return to station, and replaces any equipment or tools on fire apparatus when necessary. Maintains inventory of tools and equipment, and inspects for damage or to determine if any tools are missing. Completes minor repairs to equipment and tools. Tests communication equipment.

Performs tasks necessary for the proper maintenance and function of the station and grounds such as cleaning floors and windows, changing bed linens, maintaining lawn care and performing other minor maintenance duties. Inspects fire station and notifies officer in charge of needed repairs.

Completes any forms, records, or reports as required. Records entries in daily logs such as results of an alarm, radio apparatus and equipments tests or equipment repair needs. Delivers written records or reports to superior officer as required.

Maintains a positive public image for the department, and treats citizens and coworkers with respect and dignity. Assists visitors to the fire department. Conducts fire station tours and explains fire equipment and firefighting techniques to visiting public. Receives telephone calls and provides necessary information or directions. Refers calls to appropriate personnel or agency.

Performs related duties as assigned.

#### **QUALIFICATION REQUIREMENTS**

Unless otherwise specified, all requirements listed below must be

met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States and of legal age.

After offer of employment, but before beginning work in this class, must pass a medical examination, the selection and administration of which shall be authorized by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

Applicant must possess one of the following: high school diploma, high school equivalency certificate, high school transcript, affidavit from the issuing high school, associate's or bachelor's degree, or college transcript, any one of which must indicate that graduation has occurred or a degree awarded. A certification of completion shall not be sufficient to substitute for a diploma or equivalency certificate.

Must possess a valid driver's license.

Must not be less than eighteen (18) years of age.

Prior to confirmation in the class of Firefighter, must have obtained certifications in Hazardous Materials-Awareness, Hazardous Materials-Operations, Firefighter I, Firefighter II, according to National Fire Protection Association (NFPA) standards, tested in accordance with IFSAC and ProBoard and have achieved Medical First Responder.

Must maintain Medical First Responder or higher while working in the class of Firefighter.

BY	01-14-09
REV	04-17-12
	04-07-14
	06-30-14