

## **FIREFIGHTER**

(Competitive Class)

### **GENERAL STATEMENT OF DUTIES**

Performance of routine work of the fire department as specially assigned while being trained on the job for the more responsible and skilled work as a FIREFIGHTER FIRST CLASS.

### **DISTINGUISHING FEATURES OF THE CLASS**

Work in this class involves limited phases and responsibilities of fire fighting for new employees entering the service of the department. Work involves receiving and transmitting fire alarms and telephone calls, keeping records, testing equipment and performing related tasks. Employees work along with and receive assistance from older employees of the department and are taught the fundamentals and more advanced phases of fire fighting work by superior officers who closely supervise their performance. This class ranks immediately below that of FIREFIGHTER FIRST CLASS.

### **EXAMPLES OF WORK**

(Illustrative Only)

(Any one position of this class may not include all duties listed, nor do listed examples include all duties which may be found in positions of this class.)

Assists in laying and connecting hose, turning water on and off, carrying ladders, and other fire fighting work, as directed;

Answers fire phone, telephone and switchboard as required; transmits messages to proper stations or persons; operates a private branch exchange telephone switchboard, two-way radio, recorders and alarm receiving and transmitting devices as necessary;

Assists in making tests of signal devices, line system and related communications equipment;

Keeps simple but important records as directed by supervisors;

Clean equipment, stations, and grounds, and other routine custodial and maintenance work at the stations;

Attend classes of instruction, read and study assigned materials, practice tying knots, raising and placing ladders, etc., and generally prepare for the performance and work and promotion to FIREFIGHTER FIRST CLASS.

**QUALIFICATION REQUIREMENTS**

Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States and of legal age.

After offer of employment, but before beginning work in this class, must pass a physical examination, the selection and administration of which shall be authorized by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

Applicant must possess one of the following: high school diploma, high school equivalency certificate, high school transcript, affidavit from the issuing high school, associate's or bachelor's degree, or college transcript, any one of which must indicate that graduation has occurred or a degree awarded. A certification of completion shall not be sufficient to substitute for a diploma or equivalency certificate.

Must not be less than eighteen (18) years of age;

Must possess a valid driver's license.

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