

METER OFFICER

(Competitive Class)

DISTINGUISHING FEATURES OF THE CLASS

This is routine police work in the checking of parking meters and marked parking zones for parking violations and the issuing of citations for overtime or illegal parking. Work involves patrolling an assigned area in accordance with prescribed departmental rules and regulations. Work is performed independently under the general supervision of the shift commander.

EXAMPLES OF WORK

Examples listed below are illustrative only. They are not intended to include all duties which may be assigned, neither are they intended to exclude other duties which may be logical assignments to this class.

Checks parking meters for violations in an assigned area.

Checks for illegal parking in marked zones such as loading zones, fire lanes, etc.

Issues citations for overtime or illegal parking.

Gives directions to motorists and pedestrians or otherwise assists them whenever possible.

Unlocks vehicles for motorists.

May also check for stolen cars and report any observed to a superior officer; may also perform first aid.

Performs related duties as assigned.

QUALIFICATION REQUIREMENTS

Unless otherwise specified, all requirements must be met before admission to examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States and passing a civil service examination for the position.

Applicant must possess one of the following: high school diploma, high school equivalency certificate, high school transcript, affidavit from the issuing high school, associate's or bachelor's degree, or college transcript, any one of which must indicate that graduation has occurred or a degree awarded. A certification of completion shall not be sufficient to substitute for a diploma or equivalency certificate.

Must be not less than twenty-one (21) years of age.

Must possess a valid Louisiana driver's license.

Before employment, must pass a medical examination approved by the civil service board to certify good health and physical abilities sufficient for the performance of the duties of the position, must pass a Psychological Stress Evaluator examination, and must submit to a background investigation.