

**POLICE CAPTAIN**

(Promotional Class)

**GENERAL STATEMENT OF DUTIES**

In charge of law enforcement activities of a section of the police department and employees on an assigned shift; and related work as required.

**DISTINGUISHING FEATURES OF THE CLASS**

This is an important law enforcement position involving responsibility for supervising the activities of a section according to established police procedures, and policies outlined by the bureau major. Responsibility is involved for assigning officers to their posts, evaluating their work performance, and instructing them in new and improved police methods. This class ranks immediately below the Police Major and is subject to the general supervision of the bureau major.

**EXAMPLES OF WORK**

(Illustrative only.)

Organize the force into working units;

Instruct subordinates as to methods and procedures;

Direct raids and make arrests;

Direct police activities at riots, serious crimes, fires, and unusual disorders;

Supervise the booking of prisoners and includes any duties relating to the supervising, maintenance, and care of prisoners being held in jail. Keep records and make reports.

Do other related work as instructed by superior officer.

**SPECIAL REQUIREMENTS FOR ADMISSION TO ELIGIBILITY TEST AND FOR BEGINNING WORK IN CLASS**

Must be a regular and permanent employee in good standing in the class of Police Lieutenant.

Must be not less than twenty-five (25) years of age;

Must possess F.C.C. permit required for operation of police radio;



Must successfully pass civil service examination testing aptitude for this position.

Must successfully pass medical examination assuring good health and physical abilities sufficient, in the opinion of the board, to indicate satisfactory performance of required work of this class, before appointment from promotional list.

MR	03-19-46	08-03-93
Rev	10-28-52	
	06-12-65	
	06-06-73	
	08-29-90	