

**POLICE SERGEANT**

(Promotional Class)

**DISTINGUISHING FEATURES OF WORK**

This is responsible supervisory and specialized police work involving the supervision of the activities of a group of subordinates and the personal performance of advanced police work. Employees of this class may perform their duties in uniform, directing the activities of subordinates engaged in general police work such as patrol and traffic work, or they may be assigned duties requiring advanced law enforcement and investigative abilities and requiring the wearing of plain clothes. Duties are performed in the field and at headquarters. Uniformed officers are responsible for the general performance of subordinates and plain-clothes officers for the investigation and development of their assigned cases or other work. Specific assignments are given to the plain-clothes officers by a superior or in a manner according to departmental methods and regulation.

Work of employees of this class is reviewed by oral and written reports to superiors and by observation of their personal performance and the general performance of their subordinates. This class ranks immediately below that of Police Lieutenant.

**EXAMPLES OF WORK**

(Note: The examples below indicate only the general type of work performed in this class and not intended to restrict duties to those listed.)

Inspects subordinate officers before they go on duty for compliance with departmental regulations concerning the wearing of the uniform and neatness of appearance and for knowledge of any special orders;

Supervises subordinate officers in the performance of their general law enforcement and patrol duties; gives instructions, makes suggestions, and offers assistance to them as indicated;

Visits specific locations to obtain evidence, interviews suspects, witnesses, and informers to obtain information and evidence;

Ascertain information and evidence, determines the sufficiency of such evidence to warrant holding a suspect, and makes arrest of persons alleged to have committed a crime;

Assists in the direction and supervises the work of officers engaged in patrol and in answering complaints; reviews their work in progress and upon completion;

Maintains or supervises the maintenance of records and reports and makes daily reports as required;

Conducts the primary investigation of major traffic accidents or violations;

Makes arrests in accordance with the law;

Performs difficult and complex police law enforcement, investigative, or clerical work as assigned;

Performs various related duties as assigned, required, or as indicated.

#### **QUALIFICATION REQUIREMENTS**

Must be a regular and permanent employee in good standing in the class of Police Officer First Class;

Must successfully pass a medical examination assuring good health sufficient to indicate, in the opinion of the local civil service board, the physical ability to satisfactorily perform the required work, and must meet all other general provisions of paragraph 23 of The Municipal Fire and Police Civil Service Law, before appointment from employment list;

Must establish and maintain residency within a twenty (20) mile radius (air miles) of the Opelousas city limits at all times while employed with the city of Opelousas.

Must successfully pass a civil service examination testing aptitude for beginning work in this class.

OP	12-20-62
Rev	09-12-73
	08-08-75
	06-29-95
	06-20-01