

FIRE CAPTAIN

(Promotional Class)

GENERAL STATEMENT OF DUTIES

Direct activities of a fire company, perform fire prevention work; train and drill other employees in standardized methods of fire fighting, use of equipment, fire prevention, hazard material awareness, and first aid; and related work as required.

DISTINGUISHING FEATURES OF THE CLASS

Employees of this class perform generally all phases of work attached to the class, provided, however, any one or more of the phases or general duties may be assigned for specialized performance to any of the various employees of the class. Each phase of work carries with it its own individual responsibilities and personal hazards. The work involves both supervisory and non-supervisory duties and is performed immediately below that of District Fire Chief.

EXAMPLES OF WORK

Examples listed below are illustrative only. They are not intended to include all duties which may be assigned, neither are they intended to exclude other duties which may be logical assignments to this class.

Respond to all fire alarms and emergency calls, assigned to his company, receive all information from dispatcher, select route for driver to follow to scene of fire, size up fire and direct him either to lay hose line or proceed to fire.

Drive apparatus when directed to do so;

Supervise hazardous material incident initial response as material identification, hazard abatement, public safety until relieved by a superior.

Direct and assist in work of subordinates at scene of fire and at station, unless command is assumed by a superior;

Inspect property at scene of fire to prevent re-ignition;

Inspect apparatus and equipment, grounds, and station to insure proper order and conditions and that fire apparatus is at all times ready for instant use;

Perform minor clerical work, such as making reports on fires, personnel activities of company, and the preparation of requisitions for supplies, etc.;

Inspect public buildings, business, hospitals, schools, and places of public gatherings under the special direction of the chief for the purpose of detecting fire hazards or conditions which are otherwise hazardous to life or property; make fire prevention talks to school children and other civilian groups;

Prepare and conduct employee training courses, using lectures, practical performance demonstration, and test methods of teaching.

Performs any related duties assigned.

QUALIFICATION REQUIREMENTS

Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States, and of legal age.

After offer of promotion, but before beginning work in this class, must pass a physical examination, the selection and administration of which will be authorized by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

Must possess a valid Louisiana Driver's License.

Must be a regular and permanent employee in the class of Fire Driver immediately preceding the closing date for application to the board.

OFD	10-21-66
Rev	04-28-78
	12-15-83
	09-27-90
	07-23-93
	12-13-01
	03-22-06
	04-17-09