

**DISTRICT FIRE CHIEF
STUDY GUIDE**

A written examination for the class of **DISTRICT FIRE CHIEF** to be administered in **OUACHITA PARISH F.P.D. #1** on **JULY 22, 2015**, will consist of approximately **100** multiple-choice questions. The examination will test your knowledge in the following subject areas:

SUBJECT AREA/KNOWLEDGE	APPROXIMATE % OF EXAM
<p>FIRE SERVICE MANAGEMENT</p> <p>Knowledge of the principles of effective fire service management, involving management theory; inspecting, and evaluating departmental operations; monitoring local conditions which may become fire hazards; public relations; and supervising the general care and maintenance of equipment and property, including distributing supplies and equipment to personnel as required.</p>	24.0 %
<p>RECORDS AND REPORTS</p> <p>Knowledge of effective records-keeping practices, including preparation, content, format, and control, and knowledge of effective report preparation procedures, requiring the ability to compose complete sentences, use correct grammar and punctuation, organize ideas in logical sequence, and related skills.</p>	9.0 %
<p>SUPERVISION</p> <p>Knowledge of the practices and techniques used in effective supervision in order to plan, organize, direct, and evaluate the work of subordinates; to resolve conflicts; and to maintain discipline.</p>	24.0 %
<p>FIREGROUND COMMAND</p> <p>Knowledge of fireground command procedures sufficient to direct emergency scene operations to supervise subordinate employees at the scene of an emergency in the following areas: performing size-up; directing rescue, forcible entry, ventilation, nozzle and hose handling, protection of exposures, fire extinguishment, pump operations, use of water supplies, salvage and overhaul, first aid, CPR, and emergency medical services; acting as part of the fire attack team; overseeing safety procedures; handling hazardous materials; and maintaining communications at the emergency scene; assisting arson investigation personnel who take charge of evidence; training subordinates in basic fire fighting, pump operations, and safety; and court testimony.</p>	43. %

REFERENCE LIST

While the entire list of reference material will be useful to you in your preparation for the upcoming examination, the **majority** of test questions are written from those references listed under the Primary

List.

PRIMARY REFERENCE MATERIAL

EFFECTIVE SUPERVISORY PRACTICES, International City Management Association (ICMA), 1120 G Street, N.W., Washington, D.C. 20005, 4th ed., 2005.

NOTE: Obtain through LSU Firemen Training Program or IFSTA Fire Protection Publications.

INTERNATIONAL FIRE SERVICE TRAINING ASSOCIATION (IFSTA)/ FIRE PROTECTION PUBLICATIONS (Training Manuals):

Essentials of Firefighting and Fire Department Operations, 5th ed., 2008.

Pumping Apparatus Driver/Operator Operator Handbook, 2nd ed., 2006.

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) PUBLICATIONS AND STANDARDS:

FIRE PROTECTION HANDBOOK, NFPA, 19th ed., 2003.

FIRE COMMAND, Brunacini, Alan V., NFPA, 2nd ed., 2002.

MANAGEMENT IN THE FIRE SERVICE, Carter, Harry R., and Rausch, Erwin, NFPA, Quincy Mass., 4th ed., 2008.

OTHER RECOMMENDED PUBLICATIONS:

**NATIONAL FIRE INCIDENT RATING SYSTEM , Federal Emergency Management Agency/U.S. Fire Administration/National Data Center, Version 5.0. (Note: Available only by downloading from the FEMA WEBSITE:
WWW.NFIRS,FEMA.GOV/REFGUIDE,HTM**

The local civil service board should make this study guide available to all applicants in whatever manner the board deems appropriate.

While there are no provisions requiring this office to provide study guides for any competitive or promotional examinations, such material will be provided as a service to assist applicants in preparing for an examination. The State Examiner's office has no control whatsoever over the local availability of reference material (mentioned in the study guides), nor do we feel constrained to limit examination questions to only that material which is available locally. Examination content, weighting of subject areas, and length of examination, may vary with each administration of an examination to reflect any updated job analysis information. Percentages and numerical estimations are provided as approximations.