

FIREFIGHTER/OPERATOR

(Competitive Class)

DISTINGUISHING FEATURES OF THE CLASS

The class of Firefighter/Operator comprises entrance level positions in the fire suppression division of fire department operations. Employees of this class receive training in and perform firefighting and fire suppression tasks such as controlling and extinguishing fires, providing emergency medical care, and driving and operating fire department vehicles. Employees of this class are also responsible for the maintenance of fire apparatus, fire department equipment, the fire station, and for completing records as assigned. Employees of this class perform duties under the supervision of and have work reviewed by a Fire Captain. This class reports to and ranks immediately below that of Fire Captain.

EXAMPLES OF WORK

Examples listed below are illustrative only. They are not intended to include all duties which may be assigned, neither are they intended to exclude other duties which may be logical assignments to this class.

Responds to all fire and emergency calls received by the department. Drives or rides in fire apparatus to and from the emergency scene. Selects shortest available route to the scene and removes any obstacles in the roadways. Communicates with dispatcher and fire vehicles using two-way radio. Dismounts apparatus with the tools necessary for the emergency scene. Listens for orders from superior officer and relays information to other firefighters. Assumes duties of acting officer at the fire scene in his absence. Responds to changes in fireground conditions. Observes and examines burning structure, looks for signs of fire extension, and assists in locating and extinguishing fire source. Recognizes internal and external fire exposures and operates appropriate class of fire extinguisher. Locates hot spots in structures.

Performs forcible entry and ventilation operations for the purpose of localizing a fire. Enters buildings using portable air breathing apparatus. Climbs and descends ladders carrying tools or equipment. Operates portable, hand operated pump when needed. Makes hose connection to hydrants or other water supply source and controls water flow. Primes and operates pumper to supply adequate pressure to the nozzle. Inspects charged hose line for kinks and repairs or replaces burst hose sections. Assists other firefighters by taking back-up position on the hose line. Operates portable generator and emergency lighting equipment. Contains hazardous material spills. Observes spectators for suspicious behavior of individuals who may have started the fire. Recognizes, notes, and preserves evidence of arson. Testifies in court when necessary. Inspects buildings for fire hazards and compliance to fire codes.

Responds to emergency medical calls and performs medical services such as basic first aid, CPR, and first responder services. Drives emergency medical vehicles to and from the emergency scene. Informs dispatcher to call for medical help when needed. Examines injured person and treats a range of injuries at the emergency scene. Removes trapped victims and rescues drowning persons using appropriate means. Notifies occupants to vacate premises of an emergency scene to ensure safety.

Performs regular maintenance of fire equipment and apparatus. Cleans and stores equipment upon return to station. Conducts required safety tests to ensure compliance with departmental operating standards. Maintains inventory of tools and equipment. Tests communication equipment and performs daily radio checks. Performs tasks necessary for the proper maintenance of the station house and grounds including daily housekeeping duties. Inspects fire station and notifies officer in charge of needed repairs. Assists in shopping for food and preparing meals for firefighters at the station. Provides for the security of the station by locking station doors, securing valuable items, and standing watch for the department.

Learns and maintains proficiency in department equipment, tools, and special emergencies such as HAZMAT incidents. Keeps up-to-date on pertinent information related to firefighting. Studies direct routes, street locations, water mains, and hydrants in station areas. Participates in department training, takes notes, and observes procedures demonstrated by instructor. Monitors less experienced firefighters at the fire scene, provides informal or "on-the-job" training for new employees, and trains volunteer fire departments. Maintains satisfactory interpersonal relationships with other department members. Reports to work well-groomed, on-time, and in proper attire.

Writes reports and completes assigned forms and records. Records entries in daily log. Answers the telephone and refers caller to appropriate person or agency. Conducts fire station tours and works with local community groups in teaching fire safety and prevention. Handles complaints from the public.

Performs related duties as assigned.

QUALIFICATION REQUIREMENTS

Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States and of legal age.

After offer of employment, but before beginning work in this class, must pass a physical examination, the selection and administration of which shall be authorized by the Appointing Authority, designed

to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

Applicant must possess one of the following: high school diploma, high school equivalency certificate, high school transcript, affidavit from the issuing high school, associate's or bachelor's degree, or college transcript, any one of which must indicate that graduation has occurred or a degree awarded. A certification of completion shall not be sufficient to substitute for a diploma or equivalency certificate.

Must possess a valid driver's license.

Must not be less than eighteen (18) years of age.