

FIRE CAPTAIN

(Promotional Class)

DISTINGUISHING FEATURES OF THE CLASS

Drives and operates fire department vehicles and equipment, and generally directs the activities of a fire company; performs fire prevention work; trains and drills other employees in standardized methods of fire fighting, use of equipment, fire prevention, and first aid; and related work as required. This work involves skilled and hazardous duties in driving fire vehicles and in fire fighting activities. Assumes command of fire department activities in the absence of the chief and assistant chief, or as directed or required.

The work has both supervisory and non-supervisory duties and is performed under general supervision as designated by the fire chief.

EXAMPLES OF WORK

(NOTE: These examples are intended only as illustrations of the various types of work performed in this class, the absence of specific statements of duties does not exclude those tasks from the position if the work is similar, related, or a logical assignment of the position.)

Responds to all fire alarms and emergency calls assigned to his company, drives fire apparatus to fire, sizes up fire and lays hose lines when necessary;

Assumes command of fire department activities in the absence of the chief and assistant chief, or as directed or required;

Operates departmental rescue vehicle and equipment as required;

Operates fire pump at fires, as required; directs and assists in fire fighting work of subordinates;

Operates departmental rescue boat and equipment as required;

Supervises and assists in the work of subordinate employees at the stations, as required;

Inspects property at scene of fire to prevent re-ignition;

Investigates the cause, origin, and circumstances of fires;

Inspects apparatus and equipment, grounds, and station to insure proper order and condition and readiness of fire apparatus for instant use;

Inspects public buildings, business houses, hospitals, schools, and places of public gatherings under the special direction of the chief for the purpose of detecting fire hazards of conditions which are otherwise hazardous to life or property; makes fire prevention talks to school children and other civilian groups;

Performs clerical work such as making fire reports, fire inspection reports, personnel action reports and other personnel records, requisition of supplies, and other routine clerical duties;

Prepares and conducts employee training courses, using lectures, practical performances, demonstrations, and test methods of teaching.

Performs other work as indicated, required, or directed.

QUALIFICATION REQUIREMENTS

Must be a regular and permanent employee in good standing in the class of Operator;

Must be at least twenty-one (21) years of age at time of appointment;

After offer of promotion, but before beginning work in this class, must pass a medical examination prepared and administered by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation;

Must successfully pass a civil service examination testing aptitude for beginning work in this class;

Must possess a valid Louisiana driver's license.

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