

POLICE LIEUTENANT

(Promotional Class)

DISTINGUISHING FEATURES OF WORK

This is responsible supervisory police work involving the responsibility for directing the activities of a shift of police employees according to established procedures and policies. Work entails responsibility for effecting the prompt and efficient execution of all orders from a superior and for assigning officers to their posts, inspecting and reviewing their work, and instructing them in new and improved police methods. All work is performed under the general supervision of a superior with work reviewed through reports and conferences.

EXAMPLES OF WORK

(Any one position of this class may not include all duties listed nor do listed examples include all duties which may be found in positions of this class.)

Supervises the activities of a shift of police officers according to established procedures and policies;

Supervises, assigns, and reviews the work of subordinates; inspects equipment such as radios, cars, motorcycles, and firearms to insure that they are serviceable and issued to the proper personnel;

Supervises the booking of persons under arrest;

Receives the public and answers their inquiries and complaints;

Performs related work as assigned or required.

QUALIFICATION REQUIREMENTS

Unless otherwise specified, all requirements must be met by filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States and of legal age.

Must be a regular and permanent employee in good standing in the class of Police Sergeant for at least two (2) years immediately preceding closing date for application to the board.

Must have at least 6 years of service with the police department.

After offer of promotion, but before beginning work in this class, must pass a physical examination, the selection and administration

of which shall be authorized by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

Must possess a valid driver's license.

VP	03-11-77
Rev	04-28-77
	12-13-78
	08-31-93
	10-12-94
	11-10-97
	07-18-05
	10-20-06
	07-10-13